



# **MINUTES**

## **City of Kenora**

### **Committee of the Whole of Council**

Date: September 10, 2013  
Time: 9:00 am  
Location: City Hall Council Chambers

Present: Mayor D. Canfield  
Councillor C. Drinkwalter  
Councillor R. Lunny  
Councillor Roussin  
Councillor S. Smith

Regrets: Councillor McKay  
Councillor McMillan

Staff: Karen Brown, CAO  
Warren Brinkman, Emergency Services Manager  
Sharen McDowall, HR Manager  
Colleen Neil, Recreation Services Manager  
Charlotte Caron, Property & Planning Manager  
Lauren D'Argis, Corporate Services Manager  
Joanne McMillin, City Clerk  
Heather Kasprick, Deputy Clerk  
Heather Lajeunesse, Deputy Clerk  
Tara Rickaby, Planning Administrator

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#### **1. Public Information Notices**

**As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its September 17, 2013 meeting:-**

- A Budget Amendment for an allocation in the amount of \$12,900 to be funded through the Northwest Business Centre Deferred Revenue for a Virtual Advisor Program Implementation;

- A new Rules of Order and Procedures By-law for Council;

- A Budget Amendment for an allocation in the amount of \$10,000 to be funded through the Dock Reserve for the City's Boat Launch Program;
- A Budget Amendment for an allocation of \$32,500 to be funded through the Solid Waste Reserve Fund for the grinding of construction and demolition waste at the Kenora Landfill.

## **2. Declaration of Pecuniary Interest & the General Nature Thereof**

On Today's Agenda from a Meeting at which a Member was not in Attendance  
**There were none declared.**

## **3. Confirmation of Previous Committee Minutes**

**Moved by R. Lunny, Seconded by S. Smith, and Carried:-**

That the Minutes from the last regular Committee of the Whole Meeting held August 6, 2013, be confirmed as written and filed.

## **4. Presentations**

N/A

## **5. Deputations**

### **5.1. 9:00 a.m. Irene McCuaig/Laurie Dufresne-Muskies on Main**

Irene and Laurie attended to provide an update to Council with respect to the Muskies on Main Community Art Project which is an outdoor exhibit of Muskie artwork, mostly 3D but not necessarily, scheduled for the summer of 2014.

The Muskies will be placed in the green area outside City Hall, Memorial Park and in the raised garden areas between Main Street and the Harbourfront.

A review of donations to-date was discussed, including in-kind donations.

They noted an information session and workshop will be held in mid-October and next month is their timeline to start the project.

Irene advised that LOWAC carries \$5 million liability insurance, however there are other items they need from the City prior to start-up, such as: written approval for the project, storage space, winter work space, and also to have a Muskie representation of Kenora's municipal government.

Irene and Laurie advised they will require a fairly large area to work on the Muskies, more than one person would likely be working on a team so would need a large area to cover painting and doing their own structures, i.e. welding, but there are safety concerns with welding. It is planned structures will be worked on over the winter months and ideally in one location.

School carpenter shops were mentioned as an option for working space and possibly tying this project to a school project; Seven Generations Educational Institute was also mentioned as a space to pursue.

Mayor Canfield thanked the ladies for attending, noting we will get in touch with them within the next month following the October Committee meetings regarding their requests.

#### **5.2. Rob Dokuchie - Harbourtown BIZ Banners**

Rob attended on behalf of Harbourtown BIZ and indicated they have about 80 new banners that will replace the current ones with the old brand. Rob had sample banners and he presented the new designs, explaining BIZ wanted Council to see them before they started being installed.

It was noted some banners will go up on Matheson Street South, but they are not sure yet about Second Street South; depends on construction and that will be determined in the next short while.

Mayor Canfield thanked Rob for attending and providing Council with a preview of the banners.

### **6. Business Administration Reports**

#### **6.1. K.D.S.B. Update - Councillor Roussin**

Councillor Roussin advised he earlier circulated a link to the KDSB website today that has a lot of information regarding KDSB, Minutes, publications, etc. He had no other updates for this month.

#### **6.2. Homelessness & Behaviour Issues Task Force - Work Plan Recommendation:**

Whereas for decades now, Kenora has faced issues related to homelessness and disorderly behaviours; and

Whereas Kenora City Council approved the establishment of a Task Force on Homelessness and Behavioural Issues in 2012 with the intent of developing a work plan for strategies that should be implemented with the intent to move towards a solution to the homeless and behavioural issues in Kenora; and

Whereas the Homelessness and Behavioural Issues Task Force has developed a Work Plan, dated September 2013, identifying key partners and recommended strategies intended to end these issues, recognizing it is no longer acceptable to simply manage them;

Now Therefore, Let it be Resolved that Kenora City Council hereby approves and endorses the September 2013 Work Plan as developed by the Homelessness & Behavioural Issues Task Force; and

That a copy of this plan, together with a request for endorsement of the plan, be sent to Treaty #3, together with a letter of appreciation to Treaty #3 for the participation of their appointed representative to be a

key member of the Homelessness and Behavioural Issues Task Force, working in partnership to develop this plan, as well as a request for working together in partnership in engaging senior government in working towards the active implementation of the strategies as contained within the work plan; and

That a copy of this plan be sent to the Kenora District Services Board to assist that organization in the development of their consolidated housing and homelessness related plan as mandated by the Province, together with a request for support of the work plan, including inclusion of the core strategies into their plan; and

That Kenora Mayor and City Council commit to active leadership in moving forward in implementing the strategies within the work plan, including engaging the Federal and Provincial Governments in working towards active partnerships to ensure successful implementation of the strategies as contained within the work plan and further

That Council hereby formally thanks the Homelessness and Behavioural Issues Task Force Members for their involvement and hard work in the development of this work plan.

**Recommendation approved.**

**It was noted the deadline is this Friday and the information will be released to KDSB prior to next week's Council meeting. Mayor Canfield thanked Karen for all her time and dedication she has put into this challenging project.**

**6.3. KDSB Housing Survey**

**Recommendation:**

That Council hereby approves the proposed submission to the Kenora District Board Housing Survey as attached to the September 4, 2013 report from Karen Brown.

**Recommendation approved.**

**6.4. Housing Pillar Invite**

**Recommendation:**

That Council hereby approves the following City representatives to participate on the Kenora Substance Abuse and Mental Health Task Force new Housing Pillar:-

**Mayor David Canfield**

**Mayor's Alternate Appointment – Councillor Rory McMillan**

**Councillor Louis Roussin**

**Karen Brown, CAO**

**Recommendation approved.**

**6.5. Non-Profit Housing Corps. - Board Appointments**

Karen highlighted the process that has been in place now for over the last year and asked Committee how should the City proceed, noting there is approximately eleven (11) months remaining on the term.

Councillor Lunny stated that given the timeframe for the remaining term and due to both Boards not wanting to merge, he believes we should re-appoint the existing Members for both Boards for the duration of the term.

**Committee agreed.**

The Clerk's Office will contact all Members to ascertain if they wish their name to stand for the next 11 months, following which a report and recommendation for appointment will come forward prior to the end of the year.

**6.6. Fall 2013 Section 357 Tax Adjustments**

**Recommendation:**

That the Section 357 tax adjustments with potential refunds totaling \$8,001.80 be hereby approved.

**Recommendation approved.**

**6.7. July Financial Statements**

**Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at July 30, 2013.

**Recommendation approved.**

**6.8. Budget Amendment - Boat Launch**

**Recommendation:**

That Council of the City of Kenora approves an additional allocation of up to \$10,000 to the Boat Launch Program budget, funded through an appropriation from the Dock Reserve; and

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to amend its 2013 Operating Budget at its September 17, 2013 Council Meeting; and further

That the appropriate by-law be passed for this purpose.

**Recommendation approved (resolution and by-law).**

**6.9. Ke-Ondaatiziying 2013 Conference**

**Recommendation:**

That authorization be and is hereby given for Mayor Canfield and Members of Council to attend the Ke-Ondaatiziying 2013 Conference - "How We Will Sustain Ourselves" taking place in Kenora, September 30 to October 2, 2013; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

**Recommendation approved.**

**Councillor's McMillan, McKay and Roussin had previously indicated their interest in attending.**

**6.10. Long Term Energy Plan Review - Kenora**

**Recommendation:**

That authorization be and is hereby given for Councillor R. McKay to attend a roundtable discussion on "Ontario's Long-Term Energy Plan Review" taking place Tuesday, September 10, 2013 at the Best Western Lakeside Inn in Kenora; and further

That all eligible expenses in accordance with Council's Travel and Per Diem Policy be hereby authorized.

**Recommendation approved.**

**6.11. NW Business Centre Budget Amendment - Program**

**Implementation**

**Recommendation:**

That Council of the City of Kenora approves an allocation in the amount of \$12,900 to be funded through an appropriation from the City's Northwest Business Centre deferred revenue for Virtual Advisor program implementation; and

That in accordance with Notice By-law#144-2007, notice is hereby given that Council intends to amend its 2013 Operating Budget at its September 17, 2013 Council Meeting; and further

That the appropriate by-law be passed for this purpose.

**Recommendation approved (resolution and by-law).**

**6.12. Procedural By-law Amendment**

**Recommendation:**

That Council hereby approves an amended meeting schedule for Committee of the Whole and Council as follows:

**October**

Tuesday, October 8 – 9:00 a.m. to 1:00 p.m. – Committee of the Whole/Property & Planning

Tuesday, October 15 – 12:00 p.m. – Regular Council Meeting

**November**

Tuesday, November 12 – 9:00 a.m. to 1:00 p.m. – Committee of the Whole/Property & Planning

Tuesday, November 19 – 12:00 p.m. – Regular Council Meeting

## **December**

Tuesday, December 10 – 9:00.m. to 1:00 p.m. – Committee of the Whole/Property & Planning

Tuesday, December 17 – 12:00 p.m. – Regular Council Meeting; and

That in keeping with Notice By-law #144-2007, public notice is hereby given that Council intends to amend its meeting schedule for the remainder of 2013 to reflect the above changes; and further

That three readings be given to adopt a new Procedural bylaw; and further

That By-law Number 120-2010, as amended be hereby repealed.

**Recommendation approved (resolution and by-law).**

### **6.13. Update to Designate F.O.I. Head**

#### **Recommendation:**

That Council give three readings to a by-law to designate a Head and to delegate authority for purposes of the Municipal Freedom of Information and Protection of Privacy Act on behalf of the Corporation of the City of Kenora; and further

That By-law Number 117-2004 be and is hereby repealed.

**Recommendation approved (resolution and by-law).**

### **6.14. Various Committee Minutes**

#### **Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- June 17 & July 16 - Committee of Adjustment & Planning Advisory
- July 18 – Heritage Kenora
- July 4 & July 30 - Event Centre Committee
- August 6 - Committee of the Whole and Property & Planning; and

That Council hereby receives the following Minutes from other various Committees:

- June 27– Northwestern Health Unit Board of Health
- June 27 – Kenora District Services Board
- July 22 - District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

**Recommendation approved.**

## **7. Community Services Reports**

No Reports.

## **8. Economic Development Reports**

### **8.1. Funding Application - Coney Island**

#### **Recommendation:**

That Council of the City of Kenora hereby authorizes Administration to complete applications for funding for the Coney Island Development project.

**Recommendation approved.**

### **8.2. Funding Application - Kenora Arts Project**

#### **Recommendation:**

That Council of the City of Kenora hereby authorizes Administration to work with the Kenora Arts Partners to develop a funding application for maximum of 50% funding to the Culture Development Fund.

**Recommendation approved.**

### **8.3. Funding Application - Sector Profile Projects**

#### **Recommendation:**

That Council of the City of Kenora hereby supports the Lake of the Woods Development Commission application for funding to the Northern Community Investment Readiness Fund for the completion of two sector profiles to be used to attract sector-specific businesses to the City of Kenora.

**Recommendation approved.**

## **9. Emergency Services Reports**

### **9.1. Flying Lanterns**

#### **Recommendation:**

That Council of the City of Kenora hereby petitions the Provincial Government to have flying lantern devices banned from use and sale in the Province of Ontario; and

That Council of the City of Kenora circulates a copy of this resolution to all Ontario Municipalities for endorsement and support; and further

That the City of Kenora Fire and Emergency Services initiate enforcement action when the identity of the owner of the device can be determined, through appropriate sections of the Ontario Fire Code.

**This item is to go forward to the September 17 Council meeting for disposition.**

Jennifer Findlay, EDO attended the meeting at 10:08 a.m.



## 10. Operations Reports

### 10.1. Tender - Grinding of C & D Material

#### Recommendation:

That Council approved an allocation of \$80,000 under the 2013 Capital Budget for the aggregate area at the Kenora Area Landfill Site; and

That an additional budget request in the amount of \$32,500 be hereby approved for the grinding of construction and demolition waste at the Kenora Area Landfill Site; and

That Council hereby authorizes the additional allocation in the amount of \$32,500 to be funded through an appropriation from the Solid Waste Reserve Fund; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2013 Solid Waste Capital Budget at its September 17, 2013 meeting; and

That Council hereby gives three readings to a by-law for this purpose; and

That the following tenders submitted to provide grinding operations for construction and demolition material stockpiled at the Kenora Area Landfill Site, HST extra; be received:-

**Titan Contracting \$112,500 + HST**  
**Superior 3 R Inc \$126,000 + HST**; and further

That the quotation submitted by Titan Contracting, in the amount of \$112,500, HST extra, be hereby accepted.

**Recommendation approved (resolution and by-law).**

**Rick Perchuk is looking into more costs with respect to a grinder.**

### 10.2. Traffic By-law Amendment - 'Do Not Enter' Regulation

#### Recommendation:

That Council give three readings to a by-law to amend the City of Kenora Traffic Regulation By-law 127-2001 to include the following deletion to Schedule "U" – Do Not Enter" onto River Drive from Seventh Street South:-

<b>Schedule "U" – Do Not Enter</b>		
<b><u>Column 1</u></b>	<b><u>Column 2</u></b>	<b><u>Column 3</u></b>
From Highway	Do Not Enter	Direction

#### **Delete:**

River Drive Lane west of Seventh Ave So Southbound

**Recommendation approved (resolution and by-law).**

**10.3. Traffic By-law Amendment -' No Parking/No Stopping' Regulation**

That Council gives three readings to a by-law to authorize an amendment to the City of Kenora Traffic Regulation By-law 127-2001 to include changes to Schedule "B" – No Parking Area – Tow Away Zones as set out below:-

**Schedule "B" – No Parking Tow-Away Zones**

<u>Column 1</u> Street/Highway	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Time
<b>Delete:</b>			
Bernier Drive	From Second Street South, northerly for 33 metres	East	Anytime
Second Street South	From Main Street South, westerly for a distance of 111 metres including the western most limit of Second Street South.	Both	Anytime
<b>Add:</b> Second Street South	From Main Street South, westerly for 19 metres	North	Anytime
Second Street South	From Bernier Drive, westerly for 48 metres including the western most limit of Second Street South	North	Anytime
Second Street South	From Water Street entrance westerly for 56 metres	South	Anytime

**Schedule "Q" – No Stopping:**

<u>Column 1</u> Street/Highway	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Time
<b>Add:</b> Second Street South	From 19 metres west of Main Street South, north westerly for 54 metres onto Bernier Drive.	East	Anytime
Main Street South	From 24 metres north of Second Street South, southerly to Second Street South	West	Anytime

**Recommendation approved (resolution and by-law).**

**10.4. July, 2013 Water/Wastewater Systems Report Recommendation:**

That Council of the City of Kenora hereby accepts the July 2013 Kenora

Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

**Recommendation approved.**

**11. Other**

**11.1. Proclamations**

**Mayor Canfield read the Proclamations for the following:-**

i) Franco-Ontario Day - September 25, 2013.

**12. Date of Next Meeting:-**

Tuesday, October 8, 2013 at 9:00 a.m.

**13. Adjourn to Property & Planning Committee Meeting**

At 10:26 a.m. the meeting adjourned and following a short break, reconvened in the Property and Planning Committee Meeting.